

The Calderdale Parent and Carer's Council

Charity number 1109413

A company limited by guarantee number 05098716

Annual Report and Financial Statements for the year ended 31 March 2014



West Yorkshire Community Accounting Service

The Calderdale Parent and Carer's Council

Annual Report and Financial Statements for the year ended 31 March 2014

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Prepared by West Yorkshire Community Accounting Service

The Calderdale Parent and Carer's Council

Trustees' report for the year ended 31 March 2014

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
David Fielden	Chair - Appointed July 2013	
Judith Kahn	Vice-Chair - Appointed July 2013	
Nicholas Wigmore	Treasurer - Appointed January 2014	
Elizabeth Leadbeater		Resigned July 2013
Martin Reynolds		Resigned July 2013
Helen Norris		Resigned December 2013
Susan McGibney		Resigned December 2013
Helen Swift		Resigned December 2013
Vivian Woodcock		Resigned July 2013
Julie Baldock		
Kelly Crossley		
Kim Glendenning		Appointed December 2013
Claire Donnelly		Appointed December 2013
Gail Broadbent		Appointed December 2013
Company secretary	David Fielden	Resigned November 2013
	Amanda Goulding	Appointed November 2013
Charity number	1109413	Registered in England and Wales
Company number	05098716	Registered in England and Wales
Registered and principal address	Bankers	
Hanson Lane Enterprise Centre	Barclays Bank plc	Cooperative Bank
Hanson Lane	Halifax Business Centre	PO Box 250
Halifax	39-47 Commercial Street	Delf House
HX1 5PG	Halifax	Southway
	HX1 1BG	Skelmersdale

Independent examiner

Helen Galvin FCCA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 8 April 2004. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £1.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

The Calderdale Parent and Carer's Council

Trustees' report (continued) for the year ended 31 March 2014

Objectives and activities

The charity's objects

To provide relief and support to children with disabilities and/or special educational needs, their parents and carers by working in partnership with all agencies providing services and support to said persons with the object of improving services, promoting positive access, social inclusion, protection and wellbeing of such persons.

The charity's main activities

The main activities of Calderdale Parents and Carers Council fall broadly under the banner of services and activities that have a benefit to and improve outcomes for families of disabled children and young people. This is principally achieved through the delivery of a range of projects, representing the views of families with statutory agencies and creating services that are based upon needs identified by families of disabled children and young people.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to work together with the families and carers of disabled children and young people to create positive change in their daily lives.

Achievements and performance

The past financial year has seen a number of changes, particularly within the staff team. In July 2013, our new CEO, Amanda Goulding came into post. Amanda has many years' experience of developing and managing charitable organisations, particularly family support organisations. Other new appointments include; Lowri Dixon, Advocacy Project Officer, Haleema Hussain, Information and Support Practitioner, Tracie Taylor, Befriending Volunteer Project Officer and Martin Reynolds, Finance Officer. We have also said goodbye to Karen Bull, Chris Easton, Anne Peachey, and Kelly Horton.

The focus of the year has been to consolidate previous funding successes and develop and deliver high quality services and projects for the families of Calderdale.

Our new family room has proved a great success and we have seen a vast increase in the number of families that use and visit our premises. The room is used for lots of things from coffee mornings to stay and play sessions.

We now offer a wider variety of services including advocacy, information sessions, training courses for parents such as Insider's Guide and Person Centred Planning, befriending and counselling plus lots of other fun events.

We are recruiting more volunteers and volunteers have recently completed induction training for both the befriending and advocacy service. In addition, we are working together with Scope Calderdale to offer reception volunteer placements for disabled adults and young people.

Work has also taken place to redefine and reinvigorate the Parent Carer Forum to encourage parent participation from the diverse range of parent carers living in Calderdale. It is hoped that the 'new' Forum will be launched at the 2014 AGM.

Our relationship with the Local Authority and health remains strong. Although the SEND Pathfinder and Pathfinder Champion work has now finished (March 14), CPC continues has a strategic partner in the SEND Reforms in Calderdale and also within the Yorkshire and Humber SEND Reforms Champion.

We will be working hard over the next financial year to build on this years' successes in the hope that the wider range of services offered and the forum will have a sustainable future.

Financial review

The net expenditure for the year was £13,083, including net expenditure of £28,982 on unrestricted funds and net income of £15,899 on restricted funds.

The Calderdale Parent and Carer's Council

Trustees' report (continued) for the year ended 31 March 2014

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £39,707.

To ensure the financial viability of the fund and its ability to meet its ongoing commitments the CPCPC will endeavour to maintain, on average, sufficient reserves to cover three months' expenditure.

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed..... (Trustee)

Name.....

Date.....

The Calderdale Parent and Carer's Council

Independent examiner's report to the trustees of The Calderdale Parent and Carer's Council

I report on the accounts of the charitable company for the year ended 31 March 2014, which are set out on pages 6 to 13.

Respective responsibilities of the trustees and the examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 386 of the Companies Act 2006; and

to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005).

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Helen Galvin

Relevant professional qualification or body: FCCA

Date:

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

The Calderdale Parent and Carer's Council
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2014

	Notes	2014 Unrestricted funds £	2014 Restricted funds £	2014 Total funds £	2013 Total funds £
Incoming resources					
Grants and donations	(2)	35,851	161,764	197,615	114,374
Contract income		67,660	-	67,660	71,980
Training and other income		9,487	976	10,463	73,015
Fundraising income		-	-	-	27
Bank interest		267	-	267	76
Total incoming resources		113,265	162,740	276,005	259,472
Resources expended					
Salaries, NIC and pensions	(3)	91,149	98,434	189,583	155,794
Payroll and pension charges		713	-	713	356
Recruitment		778	556	1,334	141
Staff training		60	829	889	25
Volunteer training		62	-	62	1,108
Consultancy fees		18,211	15,114	33,325	28,189
Rent		6,415	10,257	16,672	13,282
Utilities		3,416	3,427	6,843	4,091
Cleaning		-	-	-	374
Furniture and equipment		5,298	2,087	7,385	1,550
Insurance		911	432	1,343	958
Other general running costs		51	600	651	564
Legal and professional fees		1,327	24	1,351	49
Accountancy and independent examination		1,400	40	1,440	1,176
Repairs and renewals		-	-	-	200
Photocopying		408	1,111	1,519	2,238
Postage and telephones		747	1,837	2,584	4,827
Promotion and publicity		68	3,053	3,121	7,405
Resources		49	-	49	1,428
Room hire		2,213	1,619	3,832	2,217
Stationery and office materials		2,137	1,570	3,707	2,459
Subscriptions		2,743	808	3,551	1,008
Travel and subsistence		1,978	2,056	4,034	4,521
Governance		232	120	352	475
Other operational costs		250	102	352	4,103
Activities and events		828	2,414	3,242	19,954
Care costs		-	-	-	674
Fundraising expenditure		-	-	-	10
Grant repayment		-	351	351	-
Depreciation		803	-	803	803
Total resources expended		142,247	146,841	289,088	259,979
Net (expenditure) / income		(28,982)	15,899	(13,083)	(507)
Fund balances brought forward		70,231	12,210	82,441	82,948
Fund balances carried forward	(5)	41,249	28,109	69,358	82,441

All incoming resources and resources expended derive from continuing activities.

The Calderdale Parent and Carer's Council

Balance sheet

as at 31 March 2014

	2014	2014	2014	2013
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets (6)	1,542	-	1,542	2,345
Total fixed assets	<u>1,542</u>	<u>-</u>	<u>1,542</u>	<u>2,345</u>
Current assets				
Debtors and prepayments (7)	13,659	-	13,659	5,884
Cash at bank and in hand (8)	100,172	89,266	189,438	175,931
Total current assets	<u>113,831</u>	<u>89,266</u>	<u>203,097</u>	<u>181,815</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals (9)	8,752	-	8,752	1,745
Deferred income	65,372	61,157	126,529	99,974
Total current liabilities	<u>74,124</u>	<u>61,157</u>	<u>135,281</u>	<u>101,719</u>
Net current assets	<u>39,707</u>	<u>28,109</u>	<u>67,816</u>	<u>80,096</u>
Total assets less current liabilities	<u>41,249</u>	<u>28,109</u>	<u>69,358</u>	<u>82,441</u>
Net assets	<u>41,249</u>	<u>28,109</u>	<u>69,358</u>	<u>82,441</u>
Funds				
Unrestricted funds	41,249	-	41,249	70,231
Restricted funds	-	28,109	28,109	12,210
Total funds	<u>41,249</u>	<u>28,109</u>	<u>69,358</u>	<u>82,441</u>

For the year ending 31 March 2014 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved at a meeting of the trustees and signed on its behalf by:

Signed:

(Trustee)

Name

Date:

The Calderdale Parent and Carer's Council

Notes to the accounts

for the year ended 31 March 2014

1 Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005), the Companies Act 2006 and Financial Reporting Standard for Smaller Entities (effective April 2008).

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Fixtures, fittings and equipment: over 5 years

Pensions

The charity operates a defined benefit scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

The Calderdale Parent and Carer's Council

Notes to the accounts continued

for the year ended 31 March 2014

2 Grants and donations	2014	2014	2014	2013
	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
Calderdale MBC	-	69,221	69,221	62,636
Health and Social Care Volunteering Fund	-	-	-	6,259
Community Foundation for Calderdale (CFFC)	-	-	-	8,938
Department for Education	-	12,600	12,600	10,000
Lloyds TSB Foundation	-	-	-	12,500
The Brelms Trust	-	3,111	3,111	3,111
Awards For All	-	-	-	9,846
Big Lottery Fund	-	31,032	31,032	-
Bailey Thomas Charitable Fund	-	5,000	5,000	-
DWP - Office for Disability Issues	-	12,053	12,053	-
NHS - Clinical Commissioning Group	34,602	28,747	63,349	-
Donations	1,249	-	1,249	1,084
	<u>35,851</u>	<u>161,764</u>	<u>197,615</u>	<u>114,374</u>

3 Staff costs and numbers	2014	2013
	£	£
Gross salaries	168,589	134,988
Social security costs	13,719	11,062
Pensions	<u>7,275</u>	<u>9,744</u>
	<u>189,583</u>	<u>155,794</u>

The average number employees during the year was 9.2 (2013: 7.4).

There were no employees with emoluments above £60,000.

4 Pension

The Calderdale Parents and Carers Council (the charity) participates in The CARE Scheme (the 'Scheme'), which is a funded multi-employer defined benefit scheme.

The main benefits provided by the Scheme are:

- A pension of one-eightieth of the member's career average revalued earnings for each year (and months proportionately) of pensionable service if contracted-out of the State Scheme; or
- A pension of one-hundredth of the member's career average revalued earnings for each year (and months proportionately) of pensionable service if contracted-into the State Scheme.

The Calderdale Parent and Carer's Council

Notes to the accounts continued

for the year ended 31 March 2014

4 Pension continued

Contributions from 1 April 2012

For members in the one-eightieth structure of the Scheme, employers pay contributions at the rate of 10.6% of earnings and members pay contributions based on an age-related scale (equal to age divided by ten, plus 0.5).

For members in the one-hundredth structure of the Scheme, employers pay contributions at the rate of 8.8% of earnings and members pay contributions based on an age-related scale (equal to age divided by 10, minus 0.5).

In addition, employers may choose to pay any Future Service Contribution Rate (FSCR) combination that is shared between Members and Employers, as long as the maximum Member contribution rates are [(age / 10) + 0.5]% (one-eightieth structure) and [(age / 10) – 0.5]% (one-hundredth structure). For reference, the total FSCRs from 1 April 2012 are 15.5% (one-eightieth structure) and 12.7% (one-hundredth structure).

Employers that have closed the one-eightieth structure of the Scheme to new entrants are required to pay an additional employer contribution loading of 2.0% to reflect the higher costs of a closed arrangement.

Employers that have closed the one-hundredth structure of the Scheme to new entrants are required to pay an additional employer contribution loading of 1.6% to reflect the higher costs of a closed arrangement.

The Trustee commissions an actuarial valuation of the Scheme every three years. The actuarial valuation assesses whether the Scheme's assets at the valuation date are likely to be sufficient to pay the pension benefits accrued by the members as at the valuation date. Asset values are calculated by reference to market levels. Accrued pension benefits are valued by discounting expected future benefit payments using a discount rate calculated by reference to the expected future investment returns.

A defined contribution (DC) section of the Scheme has been made available from 1 April 2011. For members in the DC section of the Scheme, employers pay contributions at the rate of 8.5% of earnings and members pay contributions based on an age-related scale (equal to age divided by ten minus one).

As at the balance sheet date there were three active members of the Scheme employed by the Charity. The annual pensionable payroll in respect of these members was £35,184. The Charity continues to offer membership of the Scheme to its employees.

During the accounting period the employer paid contributions at the rate of 10% for members in the one-eightieth section.

It is not possible in the normal course of the events to identify on a reasonable and consistent basis the share of underlying assets and liabilities belonging to individual participating employers. The Scheme is a multi-employer scheme, where the assets are co-mingled for investment purposes, and benefits are paid out of total Scheme assets. Accordingly, due to the nature of the Scheme, the accounting charge for the period under FRS17 represents the employer contribution payable.

The last formal valuation of the Scheme was performed as at 30 September 2010 by a professionally qualified Actuary using the 'projected unit' method. The market value of the Scheme's assets at the valuation date was £21.3 million. The valuation revealed a deficit of assets compared to liabilities of £2.6 million, equivalent to a past service funding level of 89%.

The Calderdale Parent and Carer's Council

Notes to the accounts continued

for the year ended 31 March 2014

4 Pension continued

The financial assumptions underlying the valuation as at 30 September 2010 were as follows:

	% pa
Rate of return pre retirement (non-orphans)	6.5
Rate of return post retirement (non-orphans)	4.3
Rate of return pre retirement (orphans)	3.0
Rate of return post retirement (orphans)	3.5
Rate of pension increases pre 5 April 2005	2.6
Rate of pension increases post 5 April 2005	2.1
Rate of price inflation	3.0

If an actuarial valuation reveals a shortfall of assets compared to liabilities the Trustee must prepare a Recovery Plan setting out the steps to be taken to make up the shortfall.

Following consideration of the results of the actuarial valuation, it was agreed that the shortfall of £2.6 million would be dealt with by the payment of deficit contributions of £208,000 per annum, increasing each year by 3%, from 1 April 2012 to 31 March 2022. The Charity's share of these deficit contributions is £636 per annum, payable in monthly instalments of £53.04. These deficit contributions are in addition to the contribution rates set out above.

The Scheme's 30 September 2013 valuation is currently in progress and will be finalised by 31 December 2014. The results of the 2013 valuation will be included in next year's Disclosure Note.

As a result of pension scheme legislation there is a potential debt on the employer that could be levied by the Trustee of the Scheme. The debt is due in the event of the employer ceasing to participate in the Scheme or the Scheme winding up.

The debt for the Scheme as a whole is calculated by comparing the liabilities for the Scheme (calculated on a buyout basis i.e the cost of securing benefits by purchasing annuity policies from an insurer, plus an allowance for expenses) with the assets of the Scheme. If the liabilities exceed assets there is a buy-out debt.

The leaving employer's share of the buy-out is the proportion of the Scheme's liability attributable to employment with the leaving employer compared to the total amount of the Scheme's liabilities (relating to employment with all the currently participating employers). The leaving employer's debt therefore includes a share of any 'orphan' liabilities in respect of previously participating employers. The amount of the debt therefore depends on many factors including total Scheme liabilities, Scheme investment performance, the liabilities in respect of current and former employees of the employer, financial conditions at the time of the cessation event and the insurance buy-out market. The amount of debt can therefore be volatile over time.

The Charity has been notified by The Pensions Trust of the estimated employer debt on withdrawal from the CARE Pension Scheme, based on the financial position of the Scheme as at 30 September 2013. At this date the estimated employer debt for the Charity was £84,000.

The Calderdale Parent and Carer's Council

Notes to the accounts continued

for the year ended 31 March 2014

5 Restricted funds	Balance b/f	Incoming	Outgoing	Balance c/f
	£	£	£	£
CMBC - Young Leaders Grant	224	10,891	11,115	-
Lloyds TSB Foundation	10,021	-	10,021	-
The Brelms Trust	-	3,111	3,111	-
CMBC - Carers Grant	-	1,120	1,120	-
CMBC - Childrens Fund	-	32,210	32,210	-
CMBC - Early Intervention Grant	-	25,000	20,901	4,099
Awards For All	1,965	-	1,965	-
Department for Education	-	12,600	12,600	-
Bailey Thomas Charitable Fund	-	5,000	5,000	-
Big Lottery Fund	-	31,032	26,631	4,401
DWP - Office for Disability Issues	-	13,029	10,689	2,340
NHS - Clinical Commissing Group	-	28,747	11,478	17,269
	<u>12,210</u>	<u>162,740</u>	<u>146,841</u>	<u>28,109</u>

Fund name	Purpose of restriction
CMBC - Young Leaders Grant	To run a taking action group (TAG)
Lloyds TSB Foundation	Towards the salary and on-costs of the Chief Executive and Business Support/Communications Officer
The Brelms Trust	To rent space to house the toy library and promote the service.
CMBC - Carers Grant	Towards publicity materials
CMBC - Childrens Fund	To deliver agreed objectives as per the partnership agreement
CMBC - Early Intervention Grant	To employ a early intervention keyworker
Awards For All	Towards a parent carer counselling project
Department for Education	Towards a parent carer participation programme
Bailey Thomas Charitable Fund	Towards the salary of the early intervention toddler group worker
Big Lottery Fund	Towards a advocacy worker
DWP - Office for Disability Issues	Towards 'business' development
NHS - Clinical Commissing Group	For counselling and befriending

6 Tangible assets

	Fixtures, fittings & equipment	Total
	£	£
Cost		
At 1 April 2013	4,015	4,015
Additions	-	-
At 31 March 2014	<u>4,015</u>	<u>4,015</u>
Depreciation		
At 1 April 2013	1,670	1,670
Charge for year	803	803
At 31 March 2014	<u>2,473</u>	<u>2,473</u>
Net book value		
At 31 March 2014	<u>1,542</u>	<u>1,542</u>
At 31 March 2013	<u>2,345</u>	<u>2,345</u>

The Calderdale Parent and Carer's Council
Notes to the accounts continued
for the year ended 31 March 2014

7 Debtors and prepayments	2014	2013
	£	£
Debtors	11,707	4,206
Prepayments	1,952	1,678
	<u>13,659</u>	<u>5,884</u>

8 Cash at bank and in hand	2014	2013
	£	£
Current account	98,383	139,897
Deposit accounts	91,042	36,006
Cash in hand	13	28
	<u>189,438</u>	<u>175,931</u>

9 Creditors and accruals	2014	2013
	£	£
Creditors	7,130	-
Accruals	1,622	1,745
	<u>8,752</u>	<u>1,745</u>

10 Trustee expenses

During the year 1 trustee was paid a total of £190 in respect of travel (previous year: 1 trustee and £250 for travel).

11 Related party transactions

Remuneration and benefits

		2014	2013
		£	£
Name of trustee or related party	Legal authority		
Helen Norris	Governing document	1,067	3,604
Ramona Cleasby	Governing document	-	3,185
Elizabeth Leadbeater	Governing document	-	9,314
Helen Swift	Governing document	908	6,509
		<u>1,975</u>	<u>22,612</u>

The above trustees were paid for providing person centred planning, training and parent representation.